

Annual General Meeting (AGM) Rules and Privileges - 2019

The 2019 AGM is the first meeting held via webinar using technology to facilitate meeting procedures. The rules and privileges were revised to accommodate the new format.

1. Meeting Participation

- 1.1 The 65th Annual General Meeting of the ARNNL is available to all ARNNL members and to the public via webinar. The meeting is also available for observers via telephone access.
- 1.2 All voting at the AGM will take place electronically. The voting procedure will be forwarded to members who pre-register for the meeting (“Pre-registered members”).
- 1.3 Pre-registered members or duly appointed public representatives on Council (“public representatives”) attending the AGM may move, second and vote on procedural motions¹ and resolutions.
- 1.4 Members attending the AGM by telephone who have not pre-registered are permitted to participate in the AGM as observers only and may be invited to speak during business sessions, time permitting, at the discretion of the chairperson.
- 1.5 Members of the general public and nursing students are permitted to attend the business sessions as observers only.

2. AGM Minutes

- 2.1 The Council has the authority to approve the minutes of the Annual General Meeting.

3. Resolutions Session

- 3.1 Resolutions presented at the Resolutions Session of the AGM will be:
 - (i) submitted in writing by a member, group of members, or public representative (i.e. with a mover and seconder) by the deadline set out in the “Call for Resolutions” as published in *ACCESS* and posted to the website (May 10, 2019);
 - (ii) validated by the Resolutions Committee with the mover and seconder to ensure the intent is clear and reflected in the wording such that dialogue at the AGM may be focused on intent versus grammar/language; and
 - (iii) posted on the ARNNL’s website prior to the AGM.
- 3.2 Resolutions presented in the Resolutions Session of the AGM will be discussed and voted on as posted on the website, without amendment. All comments made in response to a resolution will be recorded and provided to Council to inform deliberations regarding the subsequent action by Council on resolutions.

¹ Procedural motions – motions for approving routine process required at an AGM (e.g. Motion to adopt the Agenda, Motions to accept the Report of the Nominations Committee and Motion to Destroy Electronic Ballots from Council elections)

- 3.3 A resolution may only be moved and seconded by a pre-registered member or public representative.
- 3.4 The chairperson shall call pre-registered members and public representatives' in the order in which they indicate via webinar they wish to speak alternating with pre-registered members and public representatives attending by telephone. The chairperson shall make every effort to respond to speakers in the order in which they indicate they wish to speak. The chairperson has discretion to call for members attending by telephone as observers if time permits.
- 3.5 A pre-registered member or public representative may speak only once to any one resolution for a maximum of three minutes. The chairperson shall use discretion in limiting or extending debate.
- 3.6 Once three (3) consecutive speakers have spoken on one side of a resolution (in favour or against) the chair will ask for any speakers that wish to speak to the other side of the resolution (in favour or against). If no such speakers, the chair will give the mover of the motion three (3) minutes to close debate, if the mover wishes to do so, and then call for the vote.

4. Authority of the Chairperson

- 4.1 The chairperson shall ensure the meeting proceeds in a fair and effective manner and has authority to decide on procedural matters that may arise where a procedure is not set out in these rules.